

BUILDING PERMIT APPLICATION

FIRE PROTECTION SYSTEMS PERMIT

Office Use Only
PERMIT NO. _____

CODE ENFORCEMENT OFFICE
6 SOUTH PARK STREET
CLYDE, NY 14433

Office Use Only
PERMIT FEE: \$ _____

(315) 923-3971 (Village of Clyde)

(315) 923-7259 (Town of Galen)

IMPORTANT INFORMATION: This is an application for a permit to install, modify, remove or replace a fire protection system (sprinkler system, fire alarm system, fire pump, fire hydrants, chemical extinguishing systems, etc.).
Instructions for completing this application can be found on Page 2.

PROPERTY LOCATION: _____
(Street Address)

PARCEL TAX ID#: _____ - _____ - _____

OCCUPANCY TYPE: ☐ Residential ☐ Commercial / Industrial ☐ Other

TYPE OF PROPOSED WORK:

(Check all that apply)

☐ New System ☐ Modification ☐ Removal ☐ Replacement

DESCRIPTION OF WORK (see Page 2)

(Check all that apply)

☐ Sprinkler System ☐ Standpipe System ☐ Fire Pump ☐ Hydrant(s)
☐ Wet Chemical System ☐ Dry Chemical System ☐ Fire Alarm / Detection ☐ Other

DESCRIBE THE NATURE OF WORK: _____

NFPA STANDARDS USED IN DESIGN: _____

WILL THE FIRE PROTECTION SYSTEM(S) BE MONITORED?¹ ☐ Yes² ☐ No ☐ NA

TOTAL COST OF ALL WORK (including labor): \$ _____

APPROXIMATE START DATE: ____/____/____ ESTIMATED COMPLETION DATE: ____/____/____

PROPERTY OWNER (Name, Address, Phone): _____

APPLICANT (Name, Address, Phone): _____

CONTRACTOR (Name, Address, Phone): _____

I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The undersigned invites representatives of the Village of Clyde and / or Town of Galen to make reasonable inspections and investigation of the subject property during the period of construction. The undersigned understands that the granting of a permit does not authorize violation of any state or local law.

APPLICANT SIGNATURE: **X** _____ DATE: _____

¹ NOTE: Telephone dialers are permitted only with the approval of the Fire Chief

² Supervisory service shall dial both 911 and the Clyde Fire Department at (315) 923-7667

FIRE PROTECTION PERMIT FEE SCHEDULE

Fee = \$1.00 per \$1,000 of construction cost

Minimum Fee = \$20.00 (Town of Galen)
\$25.00 (Village of Clyde)

Maximum Fee = \$500.00

OFFICE USE ONLY

APPROVED BY: _____
Code Enforcement Officer

APPROVAL DATE: _____

PROVIDE COPY OF APPROVED PERMIT APPLICATION TO THE FIRE DEPARTMENT

INSTRUCTIONS

The owner, builder or agent shall complete the application form down through the Signature of Applicant block and submit it to the Code Enforcement Office. Permit application data is used for assessment purposes, statistical gathering, and for zoning and code administration. Please **DO NOT** write in the sections marked "Office Use Only".

PAGE 1

- Fill in all blanks. If certain information is not available or not applicable, write "NA" in the space provided.
- Estimated Cost – include the total cost of construction, including materials and market rate labor.
- Fill in the owner's current Mailing Address and Telephone Number
- Check off the Type of Proposed Work. If more than one type of work is involved, check all types that apply.
- Provide a brief description of each of the work that will be done.
 - Construction documents and calculations shall be required at the discretion of the Code Enforcement Officer.
- **If renovation activities will disturb more than two (2) square feet of painted surfaces in a residential structure built prior to 1978, the contractor or landlord shall provide a lead based paint disclosure to the occupants in compliance with Federal law.**

PAGE 2 (This page) Instructions for completing this Application, Permit Conditions.

PERMIT CONDITIONS

1. **SMOKE AND CARBON MONOXIDE ALARMS SHALL BE INSTALLED IN ALL RESIDENTIAL BUILDINGS, AS REQUIRED FOR NEW CONSTRUCTION. ALARMS SHALL BE INTERCONNECTED AND HARD-WIRED, WITH BATTERY BACKUP.**

Exception 1: Repairs to the exterior surfaces of dwellings

Exception 2: Alarms are not required to be interconnected and hard-wired where interior wall or ceiling finishes are not removed to expose the structure.
2. This permit conveys no right to occupy any street, alley or sidewalk or any part thereof, either temporarily or permanently. Encroachments on public property not specifically permitted under the building code, must be approved by the authority having jurisdiction. Construction dumpsters must be placed on private property unless approval has been obtained from the authority having jurisdiction for a dumpster in the public right-of-way.
3. The applicant, owner, and / or operator of the property address under this permit, hereby consent to all necessary inspections made by the Code Enforcement Office and Fire Department. The Code Enforcement Office reserves the right to reject any work which has been concealed or completed without first having been inspected and approved. Any deviation from the approved plans must be authorized by the approval of revised plans. This revision approval must be obtained prior to the proposed changes being made in the field. All work shall conform to State and Local codes, rules and regulations.
4. Permits become invalid if construction work is not started within six months from the date the permit is issued, and expire eighteen months from the date the permit is issued.
5. **A Record of Completion and Acceptance Test shall be required.**