

**Town of Galen
Town Council End of Year Meeting Minutes
Monday – December 29, 2025 – at 6:00 PM
Clyde Municipal Building Board Room**

Present: Supervisor; Les Carr Jr

Council Members: Nicole Malbone, Sarah Salerno, Mike Record

Absent; Jeff Montemorano

Town Clerk: Norma Lancaster, Assistant to the Supervisor Ashley Fratus, HW. Supt.

Andy Porter, Assessor Vince Fischer

Attending: No public attendance

The meeting was called to order by Supervisor Carr at 6:00 PM.

Assessor Vincent Fischer is present to discuss the PILOT for Midtown Square Apartments. The board voted at previous meeting to not extend the contract with Jerry Nicoletta. At this time the assessor has presented new information that may be of concern to the board. He is also waiting on updated information from Mr. Nicoletta that will help to determine whether or not to enter into a new agreement with Midtown Square Apartments. Vince handed out several pages of his breakdown numbers to help all understand the PILOT. More information to follow as it comes in.

Correspondance

LNB – Stand By Letter of Credit

Motion by; Malbone /2nd by; Record to enter the correspondence to the minutes as acknowledged.

Ayes; Carr Jr., Malbone, Record, Salerno

Financials

Resolution No. 17-2025 Galen Town Board designates and approves the following budget transfers to and from the Town of Galen Reserve accounts at the year end of 2025

Motion by; Salerno /2nd by; Record to adopt Resolution No. 17-2025

Ayes; Carr Jr., Malbone, Record, Salerno

2025 Transfers to Reserves

<u>Account</u>	<u>Code</u>	<u>Amount</u>	<u>To</u>	<u>HR Account</u>
HW General Repairs	DB5110.4	\$80,000	DB231	Equipment
B Contingent	B1989.41	\$9,000	DB230	Road Cost.
Total		\$89,000		

2025 Transfers from Reserves

HR Code Amount For Account Code

None

All Transactions to balance 2025 budget

Resolution No. 18-2025 The Galen Town Board authorizes additional and necessary transfers within the budgeted funds to balance the 2025 Town of Galen Budget
Motion by; Malbone /2nd by; Salerno to adopt Resolution No. 18-2025
 Ayes; Carr Jr., Malbone, Salerno, Record

<u>Account over</u>	<u>Amount</u>	<u>Trans from</u>
A8160.4	\$4037.64	A1990.4 Contingency
A1355.1	\$4938.79	A1990.4 Contingency
A1670.4	\$50.97	A1990.4 Contingency
A9010.8	\$355.00	A1990.4 Contingency
B9010.8	\$95.00	B1989.41 Contingency
DA5140.4	\$3251.19	DA2300 Snow & Ice
DA5142.4	\$28,718.78	DA2300 Snow & Ice
DA5148.4	\$14,499.71	DA2300 Snow & Ice
DA9010.8	\$906.00	DA2300 Snow & Ice
DB5010.1	\$11,187.36	DB1120 Sales Tax
DB9010.8	\$1,288.00	DB1120 Sales Tax
DB9060.8	\$895.82	DB1120 Sales Tax
DB9030.8	\$740.91	DB1120 Sales Tax

Resolution No.19 -2025 Budget Adjustment to Highway Expenditures

The Galen Town Board authorizes the Clerk to the Supervisor to make a budget adjustment to the 2026 budget account listed below to correct a clerical error. The adjustment does not create any changes to the tax levy as the amount to be raised by taxes is accurate.

DB1120 – (Sales Tax) \$20,000 increase from \$245,000 to \$265,000.

Motion by; Malbone /2nd by; Salerno to adopt Resolution No. 19-2025 Budget Adjustment

Ayes; Carr Jr., Malbone, Salerno, Record

Review and Adopt Minutes

Town of Galen Board Meeting Minutes – Dec.8, 2025

Motion by; Malbone /2nd by; Salerno to except the minutes as submitted.

Ayes; Carr Jr., Malbone, Record, Salerno

Other;

Organizational meeting to be January 12th, 2026 at 6:00pm at the regular town board meeting.

Spring Clean Up event possibly the first weekend in June.

Revenues Received –

Highland Partners – Windy Hill Apts. – 4th Quarter Lieu Tax Payment - \$5114.00

Wayne County Treasurer – Mortgage Tax – \$21,069.17

Motion by; Record/2nd by; Salerno to entered revenues received into the Minutes.

Ayes; Carr Jr., Malbone, Record, Salerno

Review and Approve End of Year Warrants – December 2025

General Warrant: V# 243 – 246 in the amount of \$4,863.23

Highway Warrant: V# 232 - 235 in the amount of \$33,614.27

Landfill Warrant: V# N/A in the amount of \$ N/A

Motion by; Malbone / 2nd by; Salerno to approve payment

Ayes; Carr Jr., Malbone, Record, Salerno

With no further business before the board a **Motion** made by; Record /2nd by; Malbone to adjourn the meeting at 6:40pm.

Ayes; Carr Jr., Malbone, Record, Salerno

Respectfully submitted,

Norma Lancaster – Galen Town Clerk