

**Town of Galen
Town Council Monthly Meeting Minutes
Monday – September 8, 2025 – at 7:00 PM
Clyde Municipal Building Board Room**

Present; Supervisor Les Carr Jr.

Council Members; Mike Record, Nicole Malbone, Sarah Salerno

Absent; Jeff Montemorano

Town Clerk; Norma Lancaster, HW Supt. Andy Porter, Account Clerk; Ashley Fratus,
Assessor; Vincent M. Fischer

Attending: Warren Leisenring, Dan Dapolito

Pledge of Allegiance

Call to order at 7:00pm.

Scheduled Speaker – No Scheduled Speakers

Public Comment Period – no public comment at this time

Assessment-

At this time, the Supervisor introduced the new Galen Assessor, Vincent Fischer to all present. Announced that he had been interviewed by Supervisor Carr and Councilwoman Sarah Salerno. He was their pick for the Assessor position. The hours of the Assessment Office will be Tuesdays 9:00am – 2:00pm. He will be available for other appointments as necessary as well as by email and phone.

TOWN OF GALEN RESOLUTION: 11-2025

APPOINTMENT OF TOWN ASSESSOR

WHEREAS, the current office of the Assessor expires on September 30, 2025, and

WHEREAS, the position has been vacant since July 2025, and

WHEREAS, the Town Supervisor and Board are authorized to make such appointment,
and

WHEREAS, Vincent M. Fischer is a NYS Certified Assessor, and

WHEREAS, Vincent M. Fischer is appointed to finish the current appointment to
September 30, 2025, and

WHEREAS, Vincent M. Fischer is appointed Town Assessor of the Town of Galen
effective October 1, 2025 through September 30, 2031, and

RESOLVED, that the Town Clerk is authorized and directed to notify the Wayne County Director of Real Property Tax Service and the Commission of the NYS Department of Taxation and Finance of this appointment.

Motion by; Nicole Malbone /2nd by; Sarah Salerno to adopt Resolution No. 11-2025 Appointment of Town of Galen Assessor.

Ayes; Lester Carr Jr., Sarah Salerno, Mike Record, Nicole Malbone

Absent; Jeff Montemorano

Motion by; Malbone /2nd by; Salerno to reappoint Dan Dapolito to a five-year term on the Grievance Review Board October 1, 2025 – September 30, 2030.

Ayes; Carr Jr., Salerno, Record, Malbone

There is a vacant seat on the grievance board due to a resignation prior to the 2025 grievance hearing.

Motion by; Malbone /2nd by; Salerno to appoint Shane Plantz for the remainder of the 5-year term that was vacated. The term will end on September 30, 2028.

Ayes; Carr Jr., Salerno, Record, Malbone, Montemorano

Cemetery and Animal Control –

N/A

Collateral Security Reports – LNB – August 2025

Motion by; Record 2nd by; Salerno to acknowledge the collateral report.

Ayes; Carr Jr., Malbone, Record, Salerno

Correspondence –

N/A

Financials –

Ashley Fratus here to discuss delinquent Medex claims owed to the town. There are approximately 100 outstanding claims that total approximately \$37,000. Medex has a collection agency trying to get these funds for the town. It is not known how old some of these claims are, the town does have to pay the collection agency a fee for every claim collected. The town has a choice to stop all collections of delinquent claims or keep to let the collecting agency continue to go after these funds. At this time the board would like a list of the people that are delinquent to see if the list is viable or it may be possible that some are deceased and funds could never be collected from estates they may be settled already. If the list is available, a decision will be made then as to continue the collections or close them out.

Budget Officer Ashley Fratus was also here to present the department requests for the up coming 2026 budget and would like the board to schedule the first budget workshop tonight.

It was stated that the highway department is asking for a new pickup truck for 2026.

The budget workshop is scheduled for Thursday September 18th at 5:00pm in the municipal board room.

Highway and Buildings

HW Superintendent Porter here to present his report as follows;

Town of Galen Highway Report 9-8-2025

- All culverts on Ganz Rd have been replaced and paved over with the exception of the large culvert north of Wilson Horst's which is in good condition
- Wedging has been completed on Bentley Rd; more wedging is planned as weather and scheduling allows throughout various locations in the town
- Lauren Martin has begun sand hauling and is making good progress
- The tires have been removed from truck 12 and put on truck 8 as there was a lot of wear left in the tires and truck 12 is anticipated to be surplussed before winter.
- The 2016 F250 pickup did not bring what was considered to be a reasonable price on Auctions International and I have rejected the sale. I plan to list the truck on my personal Facebook page on behalf of the town to attempt a more reasonable sale. If this is not acceptable or is unsuccessful, we can place the truck in another auction closer to the winter season.

Motion By; Record 2nd by; Malbone to enter the Highway report to the minutes.

Ayes; Carr Jr., Record, Malbone, Salerno

The Highway Superintendent informed the board that the 2016 pickup did not receive the minimal bid on Auctions International. He would like to relist the truck on there again or list it with Marketplace on Facebook. Superintendent Porter stated he would post the truck on his personal Marketplace page as there is no Marketplace on the Town's page.

Highway Superintendent Porter also stated that he inspected the new (2024) International ten-wheeler that was ordered back December of 2022. The truck should be in the town's possession in a couple of weeks.

Justice

Motion by; Record /2nd by; Salerno to accept the two justice reports submitted by that department for the month of August.

Ayes; Carr Jr., Malbone, Record, Salerno

Landfill –

Landfill Meeting Minutes for August 11, 2025

Motion by; Record/ 2nd by; Malbone to accept the minutes as submitted.

Ayes; Carr Jr., Salerno, Record, Malbone

Review and Adopt Minutes

Galen Board Meeting Minutes – August 11, 2025

Motion by; Record 2nd by: Salerno to accept the minutes as submitted.

Ayes; Carr Jr., Record, Malbone, Salerno

Other information for this meeting;

Discussion on holding the annual Senior Citizens dinner in the Fall as usual. The Clerk will check on dates in October or early November as well as a location.

Revenues Received –

Village of Clyde – Townwide Cleanup Event – Village Share - \$4,051.85

Wayne County Treasurer – 2nd Quarter Sales Tax - \$124,582.24

Windy Hill Apts. 3rd Quarter Lieu Tax Payment - \$6,218.63

Motion by; Salerno 2nd by; Record to enter the revenues to the minutes.

Ayes; Carr Jr., Malbone, Record, Salerno

Supervisor

Motion by; Salerno 2nd by; Malbone to accept the Supervisor's report as submitted for the month of August.

Ayes; Carr Jr., Malbone, Record, Salerno

Town Clerk

Motion by; Malbone 2nd by; Record to accept the Town Clerk's report as submitted for the month of August.

Ayes; Carr Jr., Record, Malbone, Salerno

Zoning

No Zoning report submitted for the month of August.

Review and Approve Warrants – September 2025

General Warrant: V# 165 – 179 in the amount of \$14,482.55

Highway Warrant: V# 152 – 167 in the amount of \$21,037.14

Landfill Warrant: V# 179 in the amount of \$7,276.50

Motion by; Record 2nd Malbone to approve payment for the (3) warrants

Ayes; Carr Jr., Record, Malbone, Salerno

With no further business before the board a **Motion** made by Record 2nd by Salerno to adjourn the meeting at 7:35pm

Ayes; Carr Jr., Malbone, Record, Salerno

Respectfully submitted,

Norma Lancaster – Galen Town Clerk