

Town of Galen

Town Council Monthly Meeting Minutes

Monday – July 8, 2024 – at 7:00 PM

Clyde Municipal Building Board Room

Present; Supervisor Les Carr Jr.

Council Members; Mike Record, Sarah Salerno, Nicole Malbone

Absent; Jeff Montemorano

Town Clerk; Norma Lancaster, HW Supt. Andy Porter, Zoning Officer; Tom Sawtelle, Account Clerk; Ashley Fratus

Attending: Dan Delisio

Pledge of Allegiance

Town Council meeting was called to order by Supervisor Carr Jr. at 7:00PM.

Correspondence –

Federal Home Loan Bank – Irrevocable Stand-By Letter of Credit

NYS Dept. of D.E.C. – Mining Permit - Montemorano

Motion by; Salerno /2nd by; Record to enter correspondence to the minutes.

Ayes; Carr Jr., Salerno, Record, Malbone

Scheduled Speaker –

Dan Delisio here to explain his two quotes for the fuel tank locks. He has presented two options for the system. The 1st is a basis system that the Superintendent to access the system via his phone with basic reporting.

The 2nd is a server-based system that would allow someone from the main office to turn on a pump and also be able to get more extensive reporting. Dan mentioned that the 2nd option would be a much more efficient system as to add to in the future.

Comment Period – No public comment

Review and Adopt Minutes

Galen Board Meeting Minutes – April Meeting Minutes – June 10, 2024 (Emailed on 6/20/24)

Motion by; Salerno / 2nd by: Malbone to accept the minutes as submitted.

Ayes; Carr Jr., Salerno, Record, Malbone

Galen Lyons Landfill Committee Mtg. Minutes – July 8, 2024 (N/A)

Committee Reports

Insurance and Assessment

Motion by; Salerno / 2nd by; Malbone to acknowledge the Assessment report submitted by Kayla Sturgill for the month of June.

Ayes; Carr Jr., Salerno, Record, Malbone

Highway and Buildings

HW Superintendent Porter here to present his report as follows;

Town Of Galen Highway Report 7-08-2024

- Worked with towns of Lyons and Savannah to complete their road sealing
- Completed 12 miles of oil and stone in Galen with a great deal of assistance from the Towns of Lyons and Savannah. Midland had an issue with their chipper machine which put us behind schedule. After a discussion with the salesman, he agreed to not charge for the machine at all on our job which saved the town \$5,800 dollars.
- Galen supplied trucks and material for Wayne County highway department to oil and stone a section of Tyre Rd. This will help with our in-kind service balance with them.
- Delt with several after hour calls for trees down with recent storms and also a couple due to heat effecting roads.
- Smith rd. pipe has been installed and we are scheduled to pave over the area when we do the Sheppard rd. project.
- Sheppard rd. project is on schedule to start July 18th, included in this project we will repave the intersection of Turnpike rd. and Smith rd. and patch over the Smith rd. pipe.
- I have been in contact with Alta Equipment about a problem with the display in the loader. The loader is about a month out of warranty and I am working with them to resolve the issue for no or limited cost to the town.

Motion By; Record /2nd by; Malbone to enter the Junel Highway report to the minutes.

Ayes; Carr Jr., Salerno, Record, Malbone

After a short discussion with the Highway Superintendent on the system he preferred for the fuel tank locks, a **motion** was made by; Salerno /2nd by; Record to accept bid number one for \$985 for the fuel tank locking system.

Ayes; Carr Jr., Salerno, Record, Malbone

Acknowledgment of the incident report and quote for fixing a broken headlight from a stone falling from one of the 10 wheelers. The quote is for \$1367.19.

Motion by; Salerno /2nd by; Malbone to pay the quoted price for \$1367.19 to Mitchell Checho for the head light repair as apposed to submitting to the town's insurance.

Ayes; Carr Jr., Salerno, Record, Malbone

Cemetery and Dogs

No updates on the Lock Berlin cemetery at this time.

Supervisor Carr stated he has a meeting with Josh Livingston to rebid the correct trees for removal at Watson Cemetery. He will also seek another quote from another local contractor.

Motion by; Record / 2nd by; Malbone to acknowledge the animal control report for May & June as submitted by Brian Williams.

Ayes; Carr Jr., Salerno, Malbone, Record

Discussed an animal control inspection that took place recently. An emergent animal care plan needed to be in place to pass the inspection. Supervisor Carr presented an agreement that was signed by Brian Williams, Animal Control Officer, for dogs to be transported to an emergent care facility in the event that the local facility is closed.

Landfill –

Discussion on a quote received for some future work at the landfill regarding annual testing and what tests are done in any year. The Landfill Board is close to presenting their request of change to their prospected town boards for approval.

Zoning, Judicial and Erie Canal Trail

Motin by; Salerno /2nd by; Malbone to acknowledge the June Zoning report submitted by Tom Sawtelle.

Ayes; Carr Jr., Salerno, Record, Malbone

The Zoning Officer was to present information on what other towns do to prevent a surplus of storage containers on private property. He is working on some changes to the zoning laws regarding storage containers and will present to the planning board soon.

It was asked of the Zoning Officer to inspect a recent violation a week or so before the due date to see that things are being corrected in a timely manner.

Motion by; Malbone /2nd by; Record to accept the two justice reports submitted by that department for the month of June.

Ayes; Carr Jr., Salerno, Record, Malbone

Finance and Ambulance –

Ashley Fratus, Account Clerk here to give an oral report on the finances of the Town. She stated interest is up over \$19,000 compared to this time last year. All other accounts are in great condition and she will be sending out notifications to all departments to submit their 2025 budget requests to her by September 1st as to start the budget workshop process.

Announced that the Clyde Fire Department wishes to buy the Town of Galen Fly Car at market value and will submit an offer soon.

Industrial Development – Nothing to report at this meeting

Commercial Developments – Nothing to report at this meeting

Alternative Energy Options – Nothing to report

Human Services / Personnel –

It was announced that the Town Clerk has hired a Deputy Clerk who started on June 24. Her name is Holley Congdon-Matias.

Public Work / Public Safety – Nothing to report at this meeting

Other Business –

Supervisor Carr has been asked by the village if the Town would contribute \$1000 towards the senior class banners that are currently up around the Village of Clyde and the Town of Savannah. Supervisor Carr worked hard to get the high school and the Town of Savannah to contribute as well. The school did contribute \$1000 as well as the Town of Savannah.

Once again Supervisor Carr is asking that the Town support this annual tradition.

Motion by; Salerno /2nd by; Record to allocate \$1000 for the banners.

Ayes; Carr Jr., Salerno, Record, Malbone

Department Reports – June 2024

Town Clerk Report – Monthly

Supervisor's Report- Monthly

Collateral Security Reports – LNB – June/2024 N/A

Motion by; Malbone /2nd by; Record to accept all reports as submitted.

Ayes; Carr Jr., Salerno, Record, Malbone

Review and Approve Warrants – July 2024

General Warrant: V# 126 - 153 in the amount of \$58,112.61

Highway Warrant: V# 90 - 107 in the amount of \$288,322.59

Landfill Warrant: V# 150 in the amount of \$71.73

Motion by; Salerno / 2nd Record to approve payment for the (3) warrants

Ayes; Carr Jr., Salerno, Record, Malbone

Revenues Received –

Highland Partners – Windy Hill – 2nd Quarter Lieu Tax Payment - \$5,114.00

Motion by; Record /2nd by; Salerno to entered revenues received into the minutes.

Ayes; Carr Jr., Salerno, Record, Malbone

With no further business before the board a **Motion** made by Salerno /2nd by Record to adjourn the meeting at 8:08pm

Ayes; Carr Jr., Salerno, Record, Malbone

Respectfully submitted,

Norma Lancaster – Galen Town Clerk