

**Town of Galen
Town Council Monthly Meeting Minutes
Monday – December 8, 2025 – at 6:00 PM
Clyde Municipal Building Board Room**

Present; Supervisor Les Carr Jr.
Council Members; Mike Record, Nicole Malbone
Absent; Sarah Salerno, Jeff Montemorano
Town Clerk; Norma Lancaster, HW Supt. Andy Porter

Attending: No public attendance

Pledge of Allegiance

Scheduled Speaker – No Scheduled Speakers

Public Comment Period – no public comment at this time

Assessment-

A report of last months sales and transfers has been presented to the board

Cemetery and Animal Control –

RESOLUTION NO. 14-2025

AUTHORIZING THE PLACEMENT OF A GRAVE MARKER ON THE GRAVESITE OF VETERAN EBENEZER PIERCE**

WHEREAS, the Town of Galen recognizes and affirms the importance of honoring the service, sacrifice, and legacy of United States military veterans; and

WHEREAS, Veteran **Ebenezer Pierce**, a patriot of the American Revolutionary War, is interred at **Ferguson Corner Cemetery**, located within the Town of Galen; and

WHEREAS, the **Col William Prescott Chapter of the Daughters of the American Revolution**, a reputable and historic patriotic organization, has requested permission to place a **grave marker** at the gravesite of said veteran; and

WHEREAS, the Town Board has reviewed the request and finds that the placement of such marker is appropriate, respectful, historically significant, and consistent with the Town's dedication to honoring veterans and preserving their memory; and

WHEREAS, the Town Board further finds that installation of the marker will not interfere with cemetery maintenance, public access, or the integrity of the gravesite.

NOW, THEREFORE, BE IT RESOLVED that the Town Board of the **Town of Galen** hereby grants permission to the **Col William Prescott Chapter of the Daughters of the American Revolution** to place and maintain a **grave marker** at the gravesite of Veteran **Ebenezer Pierce**, located in **Ferguson Corner Cemetery**.

BE IT FURTHER RESOLVED that:

1. All work shall be performed in a manner respectful to the gravesite and surrounding plots;

2. The organization shall coordinate all placement activities with the **Town of Galen** or the appropriate cemetery authority;
3. The organization shall be responsible for maintenance or replacement of the marker should it become damaged; and
4. The Town reserves the right to require removal or modification of the marker if necessary for cemetery management or safety, with reasonable notice provided.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon its adoption.

Adopted this 8th day of December, 2025.

By the Town Board of the Town of Galen

Motion by; Mike Record 2nd by; Nicole Malbone to adopt Resolution No. 14-2025

Ayes; Lester Carr Jr., Mike Record, Nicole Malbone

Absent; Jeff Montemorano, Sarah Salerno

Collateral Security Reports – LNB – November 2025

Motion by; Record 2nd by; Malbone to acknowledge the collateral report.

Ayes; Carr Jr., Malbone, Record

Correspondence –

Home Town Hero's Banner Project – Village of Clyde

Motion By; Record 2nd by; Malbone to enter the correspondence to the minutes.

Ayes; Carr Jr., Record, Malbone

Financials – Nothing to report

Highway and Buildings

HW Superintendent Porter here to present his report as follows;

Town of Galen Highway Report 12-8-2025

- 8.5 plow / sand runs were made in the month of November
- Several trees that had blown over were removed from roads throughout the month
- We installed 3 new digital 2-way radios replacing outdated radios in some trucks in preparation for Wayne County switching to all digital in the future
- Scott Langdon has been added as a part time plow driver and is working out well so far
- Several lights have been changed and added to most plow trucks for added safety
- The culvert pipe on river road is to be replaced in the next couple of weeks using in-kind services from Wayne County Highway department. The dirt section of the road will be closed and impassable for approximately 1 week.
- Sand for the 2026 / 27 winter is being delivered and stockpiled in anticipation of a price increase in the future.

Motion By; Record 2nd by; Malbone to enter the Highway report to the minutes.

Ayes; Carr Jr., Record, Malbone

HW Supt. Porter reported that Wayne County HW Dept. will be trimming and cutting trees throughout the county for the next few weeks.

The Highway Superintendent also reported finding several tires on Skunky Hallow Rd. and has talked to Jason Thorn about getting the tires up closer to the road so that the HW crew can pick them up to deposit in a dumpster.

HW Supt. Porter is asking for a filing cabinet for his office. It was reported that there may be some stored at Wayne County some where that are not in use.

Justice

Motion by; Record /2nd by; Malbone to accept the two justice reports submitted by that department for the month of November.

Ayes; Carr Jr., Malbone, Record

Landfill –

Motion by; Malbone 2nd by; Record to approve minutes from the November 3rd meeting in Galen.

Ayes; Carr Jr., Record, Malbone

The next Galen/Lyons Landfill meeting will be held on January 26th in the Town of Lyons at 1:00pm.

Review and Adopt Minutes

Galen Board Mtg. Minutes – November 10, 2025

Galen Budget Public Hearing Minutes – November 3, 2025

Motion by; Record 2nd by: Malbone to accept the minutes as submitted.

Ayes; Carr Jr., Record, Malbone

Other information for this meeting;

The Gallen Christmas party is scheduled for Monday December 22nd, 2025. The time will be at 4:00pm.

The clerk is asking for donations from board members to pay for the Christmas party. If the weather calls for snow that day, the date will be moved to Tuesday December 23rd or to the following week if needed. Notices will go out this week with pay stubs.

Discussion on the Historian appointment for 2026, it is not known at this time if Steve Groat will continue as the Town Historian. Alternates were discussed if he does not want to continue.

Supervisor Carr will reach out to him to ask his intentions for the position.

| Resolution No. 15-2025 - Town of Galen 2026 Payroll Schedule | | | | |
|--|--------------|-----------------|-----------------|-------------------------|
| <u>EMPLOYEE</u> | <u>Title</u> | <u>2025 Pay</u> | <u>2026 Pay</u> | <u>% or \$ Increase</u> |

| | | | | |
|------------------------|-------------------------|----------|----------|------------------------|
| Lester Carr Jr. | Supervisor | \$19,875 | \$20,670 | 4% |
| Norma Lancaster | Town Clerk | \$47,608 | \$49,512 | 4% |
| Norma Lancaster | Tax Collector | \$2,704 | \$2,813 | 4% |
| Holley Congdon- Matias | Deputy Clerk | 20.00 Hr | 20.80 Hr | 4% |
| Ashley Fratus | Clerk to the Supervisor | \$16,300 | \$16,952 | 4% |
| Ashley Fratus | Budget Officer | \$850 | \$885 | 4% |
| Vincent Fischer | Assessor | \$40,000 | \$40,000 | 0% |
| Council Persons (4) | Total Council | \$9,298 | \$9,670 | 4% |
| Carol Heald | Justice | \$18,250 | \$18,980 | 4% |
| Lester Carr Sr. | Justice | \$18,250 | \$18,980 | 4% |
| Helen Weimer | Justice Clerk | \$22,000 | \$22,800 | 4% |
| Graydon Lauster Jr. | Landfill Maintenance | \$1,449 | \$1,507 | 4% (Split w/ Lyons) |
| Norma Lancaster | Landfill Secretary | \$1,057 | \$1,100 | 4% (Split w/ Lyons) |
| Andrew Porter | Highway Superintendent | \$58,800 | \$61,152 | 4% |
| Tom Sawtelle | Zoning Inspector | \$19,667 | \$20,257 | 3% |
| Blake Thoms | MEO | \$23.93 | \$24.41 | 2% |
| Greg Stocks | MEO | \$23.93 | \$24.41 | 2% |
| Timothy Oosterling | MEO | \$23.93 | \$24.41 | 2% |
| Robert Atkins | PT MEO | \$24.00 | \$25.00 | \$1.00 |
| Chris Hubbs | PT MEO | \$24.00 | \$25.00 | \$1.00 |
| Scott Langdon | PT MEO | \$24.00 | \$25.00 | \$1.00 |
| Ian Phillips | PT MEO | \$24.00 | \$25.00 | \$1.00 |
| Shawn Young | PT MEO | \$24.00 | \$25.00 | \$1.00 |

Motion by; Malbone 2nd by; Record to adopt Resolution No. 15-2025.
Ayes; Carr Jr., Malbone, Record

Res. No. 16-2025
Town of Galen
2025 PAY SCHEDULE

| | | | |
|---|-----------|----|-----------|
| 1 | 1/08/2026 | 14 | 7/09/2026 |
| 2 | 1/22/2026 | 15 | 7/23/2026 |
| 3 | 2/05/2026 | 16 | 8/06/2026 |

| | | | |
|----|-----------|----|------------|
| 4 | 2/19/2026 | 17 | 8/20/2026 |
| 5 | 3/05/2026 | 18 | 9/03/2026 |
| 6 | 3/19/2026 | 19 | 9/17/2026 |
| 7 | 4/02/2026 | 20 | 10/01/2026 |
| 8 | 4/16/2026 | 21 | 10/15/2026 |
| 9 | 4/30/2026 | 22 | 10/29/2026 |
| 10 | 5/14/2026 | 23 | 11/12/2026 |
| 11 | 5/28/2026 | 24 | 11/26/2026 |
| 12 | 6/11/2026 | 25 | 12/10/2026 |
| 13 | 6/25/2026 | 26 | 12/24/2026 |

**Town of Galen
2026 PAYROLL END DATES**

| | | |
|-------------------|-----------------|--------------------|
| January 03, 2026 | May 09, 2026 | September 12, 2026 |
| January 17, 2026 | May 23, 2026 | September 26, 2026 |
| January 31, 2026 | June 06, 2026 | October 10, 2026 |
| February 14, 2026 | June 20, 2026 | October 24, 2026 |
| February 28, 2026 | July 04, 2026 | November 07, 2026 |
| March 14, 2026 | July 18, 2026 | November 21, 2026 |
| March 28, 2026 | August 01, 2026 | December 05, 2026 |
| April 11, 2026 | August 15, 2026 | December 19, 2026 |
| April 25, 2026 | August 29, 2026 | |

Motion by; Malbone /2nd by; Record to adopt Res. No. 16-2025 Payroll Schedule and end dates.

Ayes; Carr Jr., Malbone, Record

Revenues Received –

| | | |
|----------|--------------|---|
| November | \$106,067.03 | Wayne County Treasurer - 3rd Quarter Sales Tax |
| | \$15,670.00 | Auctions International - Sale of 2005 International |
| | \$12,205.00 | Bob Atkins - Sale of 2016 Ford Pick-up Truck |
| | \$21,040.46 | Wayne County Treasurer - Mortgage Tax |

Motion by; Record 2nd by: Malbone to enter the revenues to the minutes.

Ayes; Carr Jr., Record, Malbone

Supervisor

Motion by; Malbone 2nd by; Record to accept the Supervisor's report as submitted for the month of November.

Ayes; Carr Jr., Malbone, Record

The end of the year meeting is scheduled for January 29th at 6:00pm in the board room.
The clerk will post the meeting to all.

Town Clerk

Motion by; Malbone 2nd by; Record to accept the Town Clerk's report as submitted for the month of November.

Ayes; Carr Jr., Record, Malbone

Zoning

Motion by; Malbone 2nd by; Record to accept the Zoning reports as submitted for the month of October and November.

Ayes; Carr Jr., Malbone, Record

Review and Approve Warrants – December 2025

General Warrant: V# 217 – 242 in the amount of \$34,329.20

Highway Warrant: V# 213 – 231 in the amount of \$41,829.68

Landfill Warrant: V# 242 in the amount of \$1,141.63

Motion by; Malbone 2nd Record to approve payment for the (3) warrants

Ayes; Carr Jr., Record, Malbone

With no further business before the board a **Motion** made by Record 2nd by Malbone to adjourn the meeting at 6:50pm.

Ayes; Carr Jr., Malbone, Record

Respectfully submitted,
Norma Lancaster – Galen Town Clerk