

**Town of Galen
Town Council Monthly Meeting Minutes
Monday – May 12, 2025 – at 7:00 PM
Clyde Municipal Building Board Room**

Present; Supervisor Les Carr Jr.

Council Members; Mike Record, Sarah Salerno, Nicole Malbone

Absent; Jeff Montemorano

Town Clerk; Norma Lancaster, HW Supt. Andy Porter, Assessor; Kayla Sturgill

Attending: Jane Milem – Wayne County Historian, Steve Groat – Galen Historian

Pledge of Allegiance

Call to order at 7:00pm.

Scheduled Speaker – Jane Milem – Wayne County Historian

Jane is here to present the Town of Galen a banner for the 200-year mark for the NYS Canal System. She announced that there would be a series of articles coming out featuring the Towns of Macedon, Palmyra, Arcadia, Lyons, Galen and Savannah. There will also be a hike for anyone wishing to do a 3-mile hike along the canal path through any of the five towns, a patch will be given to those who complete the hike.

Steve Groat was present to speak on the Towns behalf regarding the 200th anniversary. Steve announced that he will be doing a hike if anyone wishes to join him, he plans to do the West Shore Trail.

At this time a photo was taken with Supervisor Carr Jr., Steve Groat and Jane Milem standing by the banner.

Public Comment Period – no public comment at this time

Assessment-

Kayla Sturgill was present to go over any questions;

- Midtown Lieu Tax – Kayla has received 3-year income information from Jerry Nicoletta and presented a spread sheet on her findings for the upcoming Lieu Tax contract with Midtown. She is going to simplify the spread sheet before presenting it to the board.
- Revaluation project – Kayla believes she can complete the data collection process by the end of 2026 and possibly complete the revaluation by 2027.
- Resignation letter has been received from Ken Anstee, which is too late to make an appointment for the upcoming Grievance Day. She is willing to let the new possible appointment sit in on the process, but will have no vote. The next appointment will be at September or October's meeting.

Motion by; Malbone 2nd by; Salerno to acknowledge the Assessment report submitted by Kayla Sturgill for the month of April.

Ayes; Carr Jr., Record, Malbone, Salerno

Cemetery and Animal Control – Nothing to report at this meeting

Collateral Security Reports – LNB – April 2025

Motion by; Malbone 2nd by; Record to acknowledge the collateral report.

Ayes; Carr Jr., Record, Malbone, Salerno

Correspondence –

NYS Dept. of Ag & Markets – Shelter Inspection Report

Galen Historical Society – Request for Funding

Ken Anstee - Assessment Review Board - Resignation

Town of Tyre – Three public Hearing notices, Revision of Zoning Laws, Subdivision, & Site Plan reviews.

Financials – No updates at this time

Highway and Buildings

HW Superintendent Porter here to present his report as follows;

Town of Galen Highway Report 5-12-2025

- Most plow equipment has been removed from trucks for the season with the exception of a couple of trucks left intact for emergency purposes
- Working on re filling the barn with sand and salt to use what is left on this year's salt contract
- Much time was spent mowing brush along roadsides in the south-west corner of the town
- Trucks have been serviced and cleaned as needed from the winter
- Wayne county highway department worked removing several problem trees around the town for us
- Several repairs were made to the John Deere mower tractor in preparation for roadside mowing to begin soon
- Some ditching and shoulder cutting has been done on dirt roads, grading of dirt roads will begin as soon as weather permits
- Performed a prebuild @ Viking for the International truck ordered in 2022 with hopes of the truck being in service by fall of 2025

Motion By; Malbone 2nd by; Record to enter the February Highway report to the minutes.

Ayes; Carr Jr., Record, Salerno, Malbone

Supt. Porter announced that his crew has been working on the River Road washout and severely damaged 60" X 80" drainage pipe under the road. He is going to reopen the road with a posted weight limit. He will seek help from the Wayne County Highway Superintendent to replace the pipe as the towns equipment is not large enough for this size of a culvert pipe.

Supt. Porter has made the suggestion to have a high school art contest allowing one or two of the plows on the truck to be painted by the winners. This is because of the reviews he received on the American Flag that his crew painted on one of the plows this past fall. Supervisor Carr will check with the CSCS Superintendent and the Art department to see if there would be participation for such an event.

Supt. Porter announced that the 550 truck that was ordered is now being built. It will take a couple months to complete before addition equipment can be installed.

Justice

Motion by; Malbone /2nd by; Salerno to accept the two justice reports submitted by that department for the month of April.

Ayes; Carr Jr., Record, Malbone, Salerno

Landfill –

No updates for this meeting, the next scheduled meeting will be June 9th in the Galen Board Room.

Review and Adopt Minutes

Galen Board Meeting Minutes – April 14, 2025

Motion by; Salerno / 2nd by: Record to accept the minutes as submitted.

Ayes; Carr Jr., Record, Salerno, Malbone

Other information for this meeting;

Supervisor Carr informed the board that the ‘Certificate of Need’ has been closed out as it expired and is no longer usable. Jim Lee has been in contact with the state to get all of the records sent to the town electronically.

The clean up day committee met last Friday to go over the bids for the dumpsters for the event. They chose Jack’s Roll off, and will start with approximately 9 dumpsters.

Also discussed was adding “Neighbors Helping Neighbors” to the event. This would entail residents bringing gently used items to the highway facility and letting other residents go through and take any items of need. Sarah and Nicole have volunteered to run this part of the town clean up.

Posters are being made by Brad Shimp of the Village of Clyde Board. The event will be on Friday June 13, 2025 from 10am to 6pm and Saturday June 14, 2025 from 7am to 11am.

Announced at this time by Councilwoman Malbone that a group has been formed to work on getting a Kiddie Parade back in the annual Fire Department festivities in August. The parade is slated to take place on Thursday August 14th at approximately 7:30pm following the Savannah Cellar Savors in the park. Anyone wishing to help out may contact the clerk or Councilwoman Malbone.

Revenues Received –

Matthew St Martin - Sale of Lock Berlin School House - \$13,760

Motion by; Salerno / 2nd by; Record to enter the revenues to the minutes.

Ayes; Carr Jr., Record, Malbone, Salerno

Supervisor

Motion by; Salerno /2nd by; Record to accept the Supervisor’s report as submitted for the month of April.

Ayes; Carr Jr., Record, Malbone, Salerno

Town Clerk

Motion by; Malbone /2nd by; Salerno to accept the Town Clerk's regular report as submitted for the month of April.

Ayes; Carr Jr., Record, Salerno, Record

The Clerk has presented the board with sample lapel type pin that Tom Sawtelle helped design. She is asking the board their thoughts on purchasing a quantity of 500 to save on the set-up fee. The pins can be for special event give aways or to be sold over the counter to anyone wishing to have one.

After a short discussion a motion was made by; Salerno 2nd by; Record for the clerk to order the 500 quantities of pins for \$725.

Ayes; Carr Jr., Record, Salerno, Malbone

Zoning

Motion by; Malbone /2nd by; Salerno to accept the Zoning report as submitted for the month of April.

Ayes; Carr Jr., Record, Malbone, Salerno

Review and Approve Warrants – May 2025

General Warrant: V# 88 – 104 in the amount of \$19,491.38

Highway Warrant: V# 78 - 94 in the amount of \$46,893.68

Landfill Warrant: V# 104 in the amount of \$5,172.69

Motion by; Salerno / 2nd Malbone to approve payment for the (3) warrants

Ayes; Carr Jr., Record, Salerno, Malbone

Motion to Executive session by; Salerno 2nd by; Record at 8:07pm to discuss an employee matter.

Ayes; Carr Jr., Record, Salerno, Malbone

Motion by; Record 2nd by; Malbone to enter back into regular meeting at 8:25pm.

Ayes; Carr Jr., Record, Salerno, Malbone

With no further business before the board a **Motion** made by Montemorano /2nd by Salerno to adjourn the meeting at 8:26pm

Ayes; Carr Jr., Record, Malbone, Salerno

Respectfully submitted,

Norma Lancaster – Galen Town Clerk

